



## PROXY FORM

I/We, \_\_\_\_\_ being a Full Member of the Composers and Authors Society of Singapore Limited (“**Society**”) hereby appoint the Chairman of the Annual General Meeting as my/our proxy to attend and vote for me/us and on my/our behalf at the Thirty-third Annual General Meeting of the Society to be convened and held by way of electronic means **on Friday, 28 August 2020 at 3.30 p.m.** and at any adjournment thereof.

No.	Resolutions relating to:	Number of Votes For <sup>(1)</sup>	Number of Votes Against <sup>(1)</sup>	Number of Votes Abstain <sup>(1)</sup>
<b>Ordinary Resolutions:</b>				
1	Adoption of Directors’ Statement and Audited Financial Statements for the financial year ended 31 December 2019			
	<b>Item 2 to be completed only by Publisher Members</b>			
2(i)	Re-election of Publisher Director - Mr Chong Yun Xiang of Touch Music Publishing Ltd			
2(ii)	Election of Publisher Director – Ms Sharon Chua Khah Suan of Sony Music Publishing (Pte) Ltd			
2(iii)	Election of Publisher Director – Ms Ivy Peh Choo Choo of Amuse Rights Management Pte Ltd			
2(iv)	Election of Publisher Director – Mr Teo Chen Shin of Universal Music Publishing Pte Ltd (Subject to approval of Item 5(A))			
	<b>Item 3 to be completed only by Writer Members</b>			
3(i)	Re-election of Writer Director - Dr Goh Toh Chai - Special Elected Director (Serious/Classical music)			
3(ii)	Re-election of Writer Director - Prof Jeremy Ian Monteiro			
3(iii)	Re-election of Writer Director - Mr Eddino Bin Abdul Hadi			
4	Re-appointment of Messrs KPMG LLP as Auditors and authorising the Directors to fix their remuneration			

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**Special Resolutions:**

5(A)	Proposed Amendments to existing <i>Article 39(a)(1) of the Company's Constitution</i>			
5(B)	Proposed Deletion of existing <i>Articles 85 to 87 of the Company's Constitution</i>			

- <sup>(1)</sup> *If you wish to exercise all your votes "For" or "Against" or "Abstain" the relevant resolution, please indicate your vote with a tick (✓) within the relevant boxes provided.*
- <sup>(2)</sup> *In the absence of specified directions in respect of a resolution, the appointment of the Chairman of the Meeting as your proxy for that resolution will be treated as invalid.*

\_\_\_\_\_  
Signature of Member / Common Seal

\_\_\_\_\_  
Date

Date: \_\_\_\_\_ August 2020

## **APPOINTMENT OF PROXY**

1. In light of the current Covid-19 situation and pursuant to the COVID-19 (Temporary Measures) Act 2020 released on 7 April 2020 and the COVID-19 (Temporary Measurement) (Alternative Arrangements for Meeting for Registered Societies) Order 2020 issued by the Minister for Law on 13 April 2020 (and updated on 27 April 2020), the 33<sup>rd</sup> AGM is being convened, and will be held by way of electronic means.
2. Members wishing to exercise their rights to vote at the AGM must appoint the Chairman of the Meeting as their proxy to attend, speak and vote on their behalf at the AGM. Members who wish to submit an instrument of proxy must first download, complete and sign the accompanying Proxy Form before submitting it to the Company by post or via the email address provided below.
3. The Proxy Form appointing the Chairman of Meeting as proxy must be submitted in the following manner by 3.30 p.m. on 26 August 2020, being not less than forty-eight (48) hours before the time appointed for holding the AGM:
  - a) if submitted electronically, be submitted via email to [membership@compass.org.sg](mailto:membership@compass.org.sg); or
  - b) if submitted by post, be deposited at the Company's registered office address at 60 Paya Lebar Road, #12-48 Singapore 409051, attention to Melvin Ferdinand

To avoid any delay in the postal service as a result of the Covid-19 restriction orders, members are encouraged to email their proxy form instead.

4. Where a member appoints the Chairman of the Meeting as his/her/its proxy, he/she/it must give specific instructions as to voting, or abstentions from voting, in respect of each resolution in the Proxy Form in the applicable sections. Failure to do so will invalidate the appointment of the Charman of the Meeting as proxy for that resolution. Where the members choose not to vote for any candidate in respect of Ordinary Resolutions (2) and (3), they may do so by indicating "Abstained" in the field provided.
5. The Proxy form will be available on the COMPASS website and will be emailed to all Full Members on the 17<sup>th</sup> August 2020.
6. The Chairman of the Meeting, as proxy, need not be a member of the Society.

## **NOTES TO PROXY FORM**

### **RELEVANT ARTICLES:**

**Article 33:** The instrument appointing a proxy shall be in writing under the hand of the appointer or of his attorney duly authorised in writing; or, if the appointer is a corporation, either under the common seal or the hand of an officer thereof duly authorised; or, if the appointer is a firm, under the hand of a partner in the firm or their attorney duly authorised.

**Article 35:** The instrument appointing a proxy and the power of attorney or other authority, if any, under which it is signed, or a notarially certified copy of that power of attorney or authority, shall be deposited at the registered office of the Society, or at such other place within Singapore as is specified for that purpose in the notice convening the meeting, at least forty-eight hours before the time appointed for holding the meeting, or adjourned meeting, at which the person named in the instrument proposes to vote, or, in the case of a poll, at least forty-eight hours before the time appointed for taking the poll; and in default the instrument of proxy shall not be treated as valid.

**Article 38:** Any corporation which is a Member may by resolution of its directors or other governing body, and a firm which is a Member may by instrument under the hand of a partner or the firm's attorney duly authorised, authorise any person being either a director, partner, officer or manager in the employment of such corporation or firm to act as its representative at any General Meeting, and the person so authorised shall be entitled to exercise the same powers on behalf of the corporation or firm as the corporation or firm could exercise if it was an individual Member.

### **Personal data privacy:**

By submitting an instrument appointing a proxy(ies) and/or representative(s), the member accepts and agrees to the personal data privacy terms set out in the Notice of Annual General Meeting dated 6 August 2020.